

Vector® 

MURAL/ARTWORK REQUEST



* The question is required

PROJECT TITLE _____

PROJECT COORDINATOR/NAME: * _____

COMPANY/SCHOOL/COUNCIL: * _____

CONTACT DETAILS *

PHONE: _____

EMAIL ADDRESS: _____

SITE DESCRIPTION

The proposed location is: * _____

Please include:

- Site address *
- Photos of the site *
- Transformer number *

MURAL BRIEF *

Please provide background and the reason for the mural/art work.

- How was this location selected
- What sort of art work do you intend to produce

ARTIST INFORMATION

Name of Artist: * _____

Phone: * _____ Email: * _____

Has the artist painted on a Vector asset before? *

Yes / No (Please circle) *

If Yes where? * _____

On what date? * _____

How many artists will be working on the mural? * _____

TIMEFRAME *

Proposed project start date/time: _____

Proposed project end date/time: _____

PROJECT PLAN *

Please include:

- Plan to implement the project;
- Hazard and risk management plan;
- An emergency/ spill response plan;
- Chemical and materials list being used;
- Collecting and disposing of any paint;
- Auckland Council and Auckland Transport consent (if required);
- Any other details.

By submitting this form you agree to the terms and requirements set out in this form.

CONSULTATION WITH AUCKLAND COUNCIL AND AUCKLAND TRANSPORT

You may need to consult with Auckland Council and Auckland Transport regarding the plan for the project, and any traffic management requirements.

INSPECTION BEFORE PAINTING AND CHECKING THE ARTWORK

An inspection will need to be carried out by Vector to:

- Check when the equipment is scheduled for replacement or maintenance work;
- Check equipment is secure.

We will need to approve the project plan and design first, so we can be assured that nothing unsuitable is painted onto our equipment (i.e. advertising). We may require that the design includes white borders for our signs to ensure they remain prominent against a colourful background.

When you have sent us your project plan and the design, we will confirm if it is approved in principle, or request changes.

Once the inspection has been completed, we will confirm our approval to you in writing and you can go ahead with the project in accordance with your plan.



INSPECTION AFTER PAINTING AND CHECKING THE ARTWORK

Vector (or its representatives) reserve the right to audit the work while it's occurring and stop work if our auditors find the work practices are unsafe.

Vector (or its representatives) reserve the right to inspect the final artwork, and remove any artwork that does not comply with the approved project plan and design.

HEALTH, SAFETY & ENVIRONMENT REQUIREMENTS

We take health and safety very seriously and are committed to ensuring that activities do not endanger our employees, contractors or the public. The protection of the environment is equally important.

All hazards and risks associated with the work must be identified prior to work starting and controls applied. This can be in the format of a generic Job Safety Analysis, and should be done in consultation with workers (artist) involved. This should be included in your project plan.

Safety Data Sheets (SDSs) for chemicals or materials used for the work must be available on site and included in your project plan.

An emergency response plan must be available on site, emergency response equipment available on site (e.g. first aid kit, spill kit), and workers (artist) are trained or understand how to deal with emergencies.

If you intend to spray paint, you must comply with the relevant regulations and standards; please refer to **Appendix 1**.

IMPORTANT INFORMATION TO CONSIDER

- Our safety and signage **cannot** be removed and must be made visible at all times, please consider this when developing your concept design. We may require that the design includes white borders for our safety signs to ensure that they remain prominent against a colourful background.
- In future, if the equipment is damaged, say by a vehicle, or needs to be upgraded, it may be replaced and your artwork will be lost.
- You will need to seek further approval from Vector for any artist under the age of 16 who may be involved in the painting of murals on our equipment.
- If the artwork is graffitied (which in our experience is unlikely) we cannot guarantee the graffiti removal will not damage the artwork. Additionally, if it cannot be removed it will be painted over.
- We do not take responsibility for restoring damaged or ageing artwork.
- We are not liable to you or any other person in relation to your project and you agree that you are undertaking this project at your own risk.
- You have complied with any requirements of Auckland Council or Auckland Transport.
- A traffic management plan may be required. For example, if pedestrians are forced onto the road when passing the site to ensure that both the artist and public are safe.
- Surfaces can only be cleaned with a wet cloth – no water blasting or paint strippers.
- You must not remove posters or other materials as you could damage the casing.
- Do not paint over locks, asset numbers or any safety signs.
- Work must not start if any doors are unlocked or ajar, or the equipment appears damaged in any way (our equipment is occasionally hit by vehicles). Let us know and we will send out a Vector staff member. Please contact Vector 0508 832 867.
- Some form of graffiti guard or protection must be applied on top of the art. We recommend that you contact your local graffiti removal agency i.e. The Tag Out Trust, Manukau Beautification Charitable Trust, for advice regarding graffiti prevention and protection.
- The mural site must be cordoned off with cones and telescopic arms until the paint is dry.

APPLYING THE ART

Before work starts we need your assurance in relation to the following:

- You will need to wear full Personal Protective Equipment, please refer to **Appendix 2**.

APPENDICES

(Appendix 1)

Spray Coating Regulations 1962

www.legislation.govt.nz/regulation/public/1962

Approved Code of Practice for the Safe Use of Isocyanates 1994

www.business.govt.nz/worksafe/information-guidance/all-guidance-items/acop-isocyanates

A Guide to Spraying Isocyanate – Containing Paints 1988

<http://www.business.govt.nz/worksafe/information-guidance/all-guidance-items/isocyanate-containing-paints-a-guide-to-spraying/isocyanates-spray-guide.pdf>

Safety Manual Electrical Industry (SM-EI) 2.1107 Spray Painting

www.eea.co.nz

(Appendix 2)

Artist must wear full PPE equipment (hard hat, safety shoes, fire retardant overalls, and safety glasses. These must comply with safety standards:

- Hard hat compliant to AS/NZS 1801:1997 and AS/NZS 1800:1998
- Safety footwear compliant to AS/NZS 2210.3
- Safety glasses compliant to AS/NZS 1336
- Fire retardant overalls compliant to NFPA 70E HRC 2, and at least 8 Cal/cm²

CONTACT DETAILS

For further information or enquiries:

0508 VECTOR (0508 832 867)

Teina Teariki Mana

Community Engagement Manager

P: 09 978 8320

E: murals@vector.co.nz



MURAL/ARTWORK CHECKLIST

YES NO Checklist before submitting your mural/artwork form to Vector.

- Check that you have completed all fields in this request form marked with an (*) asterisks?
- Have you provided the site address / photos of the site and transformer number?

Have you provided to Vector, project plan information:

- Plan to implement the project;
 - Hazard and risk management plan;
 - An emergency/ spill response plan;
 - List of chemicals and materials being used;
 - Collecting and disposing of any paint;
 - Auckland Council and Auckland Transport consent (if required);
 - Any other details.
- Have you engaged with Auckland Council and Auckland Transport regarding the plan for the project, design and any traffic management requirements?
- Have you received further approval from Vector for any worker/artist under the age of 16 who may be involved in the painting of murals on our equipment?

YES NO Checklist continued.

- Have you incorporated white borders to the safety and signage into your design?
- Have you contacted your local graffiti guard or protection services to be applied on top of your artwork?

Vector take Health & Safety very seriously and are committed to ensuring that activities do not endanger our employees, contractors or the public.

- Have you organised appropriate Personal Protective Equipment (PPE), for the artist/s (Hard hat, safety shoes, fire retardant overalls, safety glasses)?
 - Do you have emergency response resources?
 - Have you organised cones with telescopic arms to cordon off the mural site?

